Parent/Staff Driver & Volunteer Application

Dear Volunteer Driver,

Your willingness to use your vehicle to transport students to a school-related function is very much appreciated!

Required information for Motor Vehicle Record Search:

Driver's Name as it appears on your license: _____

Driver's License Number: _____

State licensed issued in: _____

License expiration date: _____

Proof of insurance expiration Date: _____

Email Address: _____

Phone Number: _____

I approve a Motor Vehicle Record Search being obtained on my behalf.

Date:_____ Driver's signature:_____

Please return this volunteer application to the school office with:

- **A copy of your current driver's license**
- **A copy of proof of automobile insurance**
- **Completed Background Investigation Authorization Release Form**- this is required as you will possibly be the sole adult chaperone with students from Walnut Grove Christian School while you are driving them.

The office is happy to make copies if you bring in the originals.

WALNUT GROVE CHRISTIAN SCHOOL

EMPLOYMENT BACKGROUND INVESTIGATION AUTHORIZATION/RELEASE FORM

I. I understand that an investigative report may be generated on me that may include information as to my character, work habits, performance and experience, along with reasons for termination of past employment, financial/credit history, criminal history records from any criminal justice agency in any or all federal, state, city and county jurisdictions, state Department of Motor Vehicle/Drivers' License Records to include traffic citations and registration, military records from the National Personnel Record Center, education records including transcripts, and requests for records and information from any individual, company, firm corporation, present and/or past employers and public agencies (including the Social Security Administration and the Immigration & Naturalization Service). I fully understand that Walnut Grove Christian School may be requesting information from public and private sources about any of the information noted earlier in this paragraph, and I freely give my consent for Walnut Grove Christian School to do so.

II. According to the Fair Credit Reporting Act (FCRA), I am entitled to know if the considerations for which I am applying are denied because of information obtained from a consumer-reporting agency. If so, I will be notified and be given the name of the agency providing that report.

III. I agree that a photocopy or facsimile of this authorization shall be valid as the original. This release is valid for most federal, state and county agencies.

IV. I hereby authorize, without reservation, any one contacted by Walnut Grove Christian School to furnish the information described in Section I.

V. I hereby authorize, without reservation, Walnut Grove Christian School to contact my present employer for employment verification/references.

APPLICANT: COMPLETE THE FOLLOWING:

Signature Today's Date _____

Please print full name _____

The following information is required by law enforcement agencies and other positive identification purposes when checking public records. It is confidential and will not be used for any other purposes.

Please print other names you have used

Social Security Number - Your Social Security Number will only be used in order to confirm your identity for the purpose of completing an accurate background investigation. Supplying your Social Security Number is optional but is needed to complete the hiring process.

Date of Birth – The Age Discrimination in Employment Act of 1967 and the Arizona Civil Rights Act prohibit discrimination on the basis of age with respect to individuals who are at least 40 years of age. Your date of birth is required on this form in order to confirm your identity for purposes of completing an accurate background investigation and is not provided to the hiring official for any purpose in connection with consideration of your application for employment.

Home Address City State Zip Have you ever been convicted of, plead guilty, or "no contest" to a crime that has or has not been expunged or removed from your record? ❑ No ❑ Yes **If yes, please explain:** (Make sure to include the city/state/county and the year the crime occurred for each conviction.)

Walnut Grove Christian School will consider the nature of the offense, relation to the position for which you are applying, time since conviction, and all other relevant facts and circumstances in determining whether or not to disqualify you from consideration.

FAIR CREDIT REPORTING ACT, DRIVER'S PRIVACY PROTECTION ACT, and ANY APPLICABLE STATE STATUTE (S) NOTICE:In accordance with the Fair Credit Reporting Act, this information may only be used to verify a statement(s) made by an individual in conjunction with legitimate business needs. The depth of information available varies from state to state. The report that will be generated for employment purposes only and in compliance with the Fair Credit Reporting Act, the Driver's Protection Act, and any applicable state statute(s).

(Please keep this page for your records)

Volunteer applications and driver license records will be kept on file in the office for one year from the date of application. Expirations of drivers licenses and proof of insurance will be checked by office personnel each field trip.

All occupants of the car must use a seat belt or be properly restrained in a car seat or booster.

Child Car Seat Laws:

(Using North Carolina's as they are more restrictive)

Kids younger than 8 years old and weighing less than 80 pounds must ride in a car seat or booster.

- Depending on which comes first, kids can upgrade to a seat belt once they turn 8 years old or top 80 pounds.
- Car seats must be fastened in a rear seat if your child is under five, weighs less than 40 pounds, and if your car contains passenger-side airbags. You can bypass this requirement if your child's safety seat is airbag-compatible.
- The law does not specify which type of car seat can be used at any age or weight, only that the seat is used properly in accordance with the manufacturer's instructions and meets all Federal Safety Standards in place when the seat was manufactured.

Position in Vehicle:

Children who are less than age 5 and less than 40 pounds must be restrained in the **back seat** if the vehicle has a passenger side front airbag and has a rear seat. It is recommended that all children under 12 years old are properly restrained in the back seat when a seat is available.

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